



# DigiD

your DigiD is, as you can guess by the name, your digital identification in the Netherlands. With it, you basically show who you are when you arrange your administrative matters on the internet - this can be any matter involving the government, education, healthcare, and much more. For example, you can use your DigiD to file a tax return or to view the details of your health insurance.

## you will need:

- the Dutch address you are registered at
- your BSN (Burgerservicenummer)
- a mobile phone

## 10 steps

for more info and great tips  
for your stay in Maastricht visit  
**mymaastricht.nl**

- Home
- **Apply for or activate a DigiD**
- Code received
- Living abroad
- Authorisation

## Apply for or activate a DigiD

With your DigiD you identify yourself when you arrange matters online, such as with the government, educational institutions, healthcare organizations or your pension fund.

### Applying for a DigiD

If you do not have a DigiD yet and want to apply for an account, you can use the application form. You will need your citizen service number (BSN) for your application.

[DigiD application form >](#)

**Please note: your DigiD is private. Just like your passport or driving licence. Never**



1

### **Navigate to the DigiD website ([click here](#))**

- click on 'DigiD application form'



2

## enter your BSN

you should have received your BSN after you registered with the municipality. You can find it on the letter they sent you.

EN | NL

DigiD DigiD aanvragen

Stap 1 van 4

**Persoonsgegevens**

U gaat nu uw DigiD aanvragen. Uw DigiD bestaat uit inloggegevens waarmee u kunt inloggen bij diverse websites van de Nederlandse overheid.

Burgerservicenummer \*

301845827

Geboortedatum \*

29 MM 1929 Bijvoorbeeld 27-6-1987

Postcode \*

Ik woon buiten Nederland

enter your date of birth

3

EN | NL

DigiD DigiD aanvragen

Stap 1 van 4

**Persoonsgegevens**

U gaat nu uw DigiD aanvragen. Uw DigiD bestaat uit inloggegevens waarmee u kunt inloggen bij diverse websites van de Nederlandse overheid.

Burgerservicenummer \*

301845827

Geboortedatum \*

29 11 1929 Bijvoorbeeld 27-6-1987

Postcode \*

Ik woon buiten Nederland



4

enter your postcode

enter your house number

in the second box, you may need to fill in your house number addition (toevoeging). An addition specifies which specific room of the house you live in, for example floor 3 or apartment A.

5



6

## choose a username

make sure your username:

- is 6 to 32 characters long
- has no spaces

also note that your username is case sensitive.

## choose a password

you'll have to repeat it where it says "Herhaal wachtwoord".

make sure your password has:

- a lowercase letter
- a capital letter
- a number
- a symbol (! @ # \$% ^ ...)
- it must be 8 to 36 characters long
- it can't have any spaces

you have to remember your username and password, as you'll need them later to activate your DigiD and to actually use the DigiD

your DigiD is like your social security number so never give your login details to anyone else!

7



8

## add your phone number

adding a phone number allows you to log in using your DigiD with SMS verification, and also to easily recover your password if you forget it. You can enter either:

- a landline number: for this, you click on this box

**Ik vul een mobiel nummer in (bijv 06-98765432) >**

you will see this:

you have to check the box that says 'Ik wil gesproken sms-berichten ontvangen'. This means that you want to receive spoken text messages, as you are using a landline.

- a mobile number: for this, you click on

**Ik vul een vast nummer in (bijv. 070-1234567) >**

you will see this:



Telefoonnummer \*

Ik wil gesproken sms-berichten ontvangen.

**!** Met gesproken sms-berichten wordt u gebeld op uw (mobiele) telefoon en krijgt u de sms-code te horen. Dit is met name bedoeld voor vaste telefoons en voor blinden en slechthorenden.

E-mailadres

**!** Uw e-mailadres wordt gebruikt om u te informeren bij belangrijke wijzigingen van uw DigiD.

Annuleren Volgende >

9

## add your email address

this will be used to contact you if you ever make important changes in your DigiD account (like if you change your password).

## enter the code

after you have done all of this, you will receive an SMS code on the mobile number you added in Step 7. This is how they check the number you entered works and is yours.

if you didn't receive a code, you can request a new one after a minute.

There's also an option for them to call you which sometimes works better than regular SMS, especially outside the Netherlands.

10

DigiD aanvragen

Stap 3 van 4

Er is een sms-code gestuurd naar:  
**0612345678**  
Verzonden op: 1 april 2019, 10:00 uur (Nederlandse tijd).

-    Code ontvangen?

Annuleren Volgende >

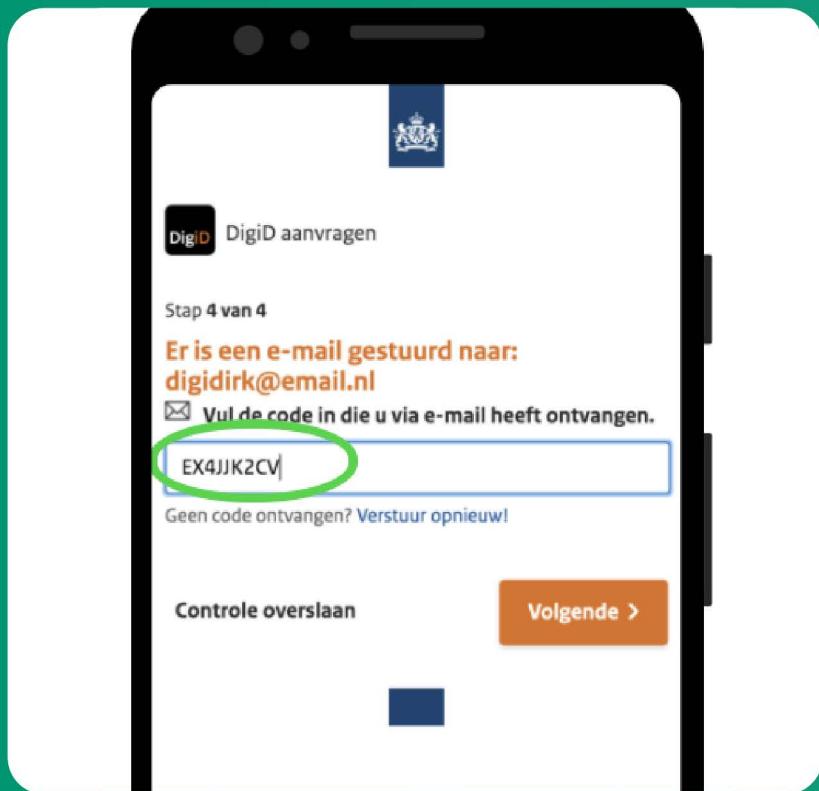


11

## enter the code

the same as Step 9, but this time you'll get the code at the email address you entered in Step 8.

if you didn't receive an email, check your spam folder, or click on where it says 'Verstuur opnieuw!'





and that's it!  
**You have now successfully applied for your DigiD.**

you will receive a letter with an activation code within three working days. Activate your DigiD with the username, password and the code you received. It's important to activate your DigiD within 20 days of receiving the letter, otherwise you will have to restart the application process!

for more info and great tips  
for your stay in Maastricht visit  
**[mymaastricht.nl](http://mymaastricht.nl)**